

Street Scene[®] 2004

OUR 20TH ANNIVERSARY



STREET SCENE IS CHANGING!

★ New Dates - August 27 & 28 ★

★ Two Days with All Ages Welcome! ★

★ Brand new Downtown venue with double the capacity! ★

★ Bigger talent with record-breaking crowds expected ★

ARTS & CRAFTS VENDOR APPLICATION



*In historic Downtown
San Diego*



EVENT TIMES:

Friday August 27, 5:00 p.m. - 12 mid (ALL Ages)

Saturday, August 28, 4:00 p.m. - 12 mid (ALL Ages)

APPLICANT INFORMATION

BUSINESS NAME _____

YOUR NAME _____

ADDRESS _____

CITY _____

STATE _____

PHONE NUMBER (DAY) _____

(EVENING) _____

FEDERAL ID NUMBER _____

SOCIAL SECURITY NUMBER _____

EMAIL ADDRESS _____

SELLER'S PERMIT INFORMATION

SELLER'S PERMIT NUMBER _____

APPLICATIONS WITHOUT A VALID SELLER'S PERMIT NUMBER WILL NOT BE CONSIDERED.

If you do not have a Seller's Permit, call The State Board of Equalization at (619) 525-4526 to apply.

You may also apply in person at The State Board of Equalization, 1350 Front Street, Room 5047, San Diego, CA 92101.

ALLOW AT LEAST 5 TO 6 WEEKS FOR MAIL-IN APPLICATIONS; WALK-IN APPLICATIONS ARE PROCESSED THE SAME DAY.

Driver's license and Social Security Card must be presented when applying. There is **NO CHARGE** for a permit.

FEE INFORMATION

ARTS & CRAFTS VENDOR FEE: \$800.00, PLUS CLEANING/SECURITY DEPOSIT \$250.00

The fee is for both days. Only 2-day packages are available.

All vendors must use booths provided. NO other booths/set-ups are allowed.

The fee includes:

• 10' x 10' booth

\$ _____

• A 2' x 8' banner will be provided and installed by Street Scene.

booth fee

Vendor signage can be displayed only within each booth. No other banners shall be hung on the outside of the booth. No exceptions.

• (1) 110 Volt basic electrical hook-up (20 amp)

\$ _____

• (1) 100 watt hanging light.

deposit

Please see "Optional Power & Equipment Rental"

(on reverse side) for additional electrical hook-up request instructions.

YOUR TOTAL \$ _____

Application Deadline: August 2, 2004
(No personal checks after August 2nd, money orders only).

Selection of specific booth location available on a first-come, first-served basis & at the discretion of Street Scene.

OFFICE USE ONLY: Date Received ___/___/___ Fees Paid _____ Application Complete _____

ARTS & CRAFTS VENDOR RESPONSIBILITY

You need to have the following:

- Insurance
- Sellers Permit
- (Photocopies of above to be sent with application)
- Fire Extinguisher

PRODUCT INFORMATION

To process your application we **MUST** receive a complete list with prices of items you intend to sell. Once the application is accepted the list can **NOT** change without written approval from Street Scene.

Please note: **NO T-Shirts** are allowed for sale at any time.

Products and merchandise will be selected based on quality and cultural authenticity and/or diversity.

OPTIONAL POWER AND EQUIPMENT RENTAL

Describe all equipment and appliances that will need power. If you require additional power you must complete the Electrical Worksheet and include it with this application. A charge for any additional power needs will be added. **8' tables, folding chairs, propane BBQ's & fire extinguishers will be available for rent at onsite locations.** A security deposit will be required. **Note: Return of all rental equipment is the full responsibility of the vendor.**

INSURANCE

Vendors are required to carry insurance coverage. Please include with your application:

A certificate of insurance from your insurance carrier indicating that your participation at this event is covered under that policy and naming the underlined below as additional insured:

The vendor hereby indemnifies **Rob Hagey Productions, Inc., dba Street Scene, City of San Diego and Festival Foundation, Inc., its agents, employees and offices** against and agrees to defend and hold them harmless from any and all liability, loss, expense, damage, claims and causes of action arising out of or resulting from or in connection with the Vendor's work or activities.

**If you need assistance with insurance, call Street Scene Office at (619) 557-8490.*

PAYMENT



**ROB HAGEY
PRODUCTIONS, INC.**

Please make check or money order payable to **STREET SCENE** and return with your completed application and copies of insurance, permits, prices of products and additional requirements (listed on Worksheet) to:

Attn: Vending
Street Scene

P. O. Box 2671
La Jolla, Ca 92038
(619) 557-8490 Fax (619) 557-8496

ACKNOWLEDGEMENT OF TERMS

I hereby warrant and confirm that the above information is, to the best of my knowledge, true and correct, and further certify that I have read all of the information provided in this application and agree with the Terms & Conditions provided.

Submission of this application and the cashing of my deposit does not guarantee a space.

It is agreed and understood that the completion of this application shall not be binding either to the proposed vendor or to Street Scene, until accepted in writing by Rob Hagey Productions, Inc.

SIGNATURE

TITLE

DATE

Application Deadline: August 2, 2004

© 2004 Rob Hagey Productions, Inc. All rights reserved. Street Scene ®2004



TERMS AND CONDITIONS FOR ALL VENDORS

- 1) Vendors shall submit the required booth fee and deposit with application.
- 2) Load-In times: Friday 9am to 3pm, Saturday 9am to 2pm
- 3) Due to increased security measures: Never leave your vehicle unattended at any time while within the venue. Unattended vehicles within the venue "footprint" 2 hours prior to opening of event are subject to citation and tow at the owner's expense. Do not leave backpacks, packages, boxes, bags unattended outside your booth at any time.
- 4) Vendors are required to be open on Friday, August 27, 5 pm – midnight, on Saturday, August 27, 4 pm – midnight. CLOSING BEFORE END OF EVENT, OR STAYING OPEN AFTER END OF EVENT IS GROUNDS FOR DEPOSIT FORFEITURE AND/OR EXCLUSION FROM PARTICIPATION AT FUTURE EVENTS.
- 5) All business or other activity for which the vendors have rented space, must be conducted within the designated 10x10 booth space only! No distribution, canvassing, flyers, nor vending of any kind may be done by strolling through the festival grounds.
- 6) Food vendors must post prices in a legible manner and in a visible space inside the booth only.
- 7) The sale of alcoholic beverages of any kind, is strictly **prohibited**. Additionally, due to sponsorship contractual arrangements, only sponsor related water & beverages will be allowed to be sold. Details will be announced at a later date. Check www.street-scene.com for updates. Any updates will also be emailed to all those who provide an email address. Any failure to comply with these beverage rules may result in forfeiture of deposit and expulsion from the event.
- 8) Consumption of alcoholic beverages by vendors at their booth is prohibited.
- 9) Vendors must provide trash receptacles for waste generated by their booth. IMPROPER TRASH DISPOSAL IS GROUNDS FOR DEPOSIT FORFEITURE AND/OR EXCLUSION FROM PARTICIPATION AT FUTURE EVENTS. TRASH WILL BE PICKED UP AFTER THE EVENT EACH NIGHT, IF PROPERLY BAGGED & LEFT IN FRONT OF BOOTH.
- 10) ELECTRICAL REQUIREMENTS: Vendors will receive 110 volt 20 amp electrical service (20 amps=2000 watts). If you require additional or other electrical hookup, there will be an additional charge. (Please see "Worksheet"). All cooking and/or electrical appliances must conform to the UNIFORM FIRE CODE OF SAN DIEGO COUNTY.
- 11) PERMITS: You are required to obtain and display all necessary permits and/or licenses in order to operate on the festival grounds. If you are forced to close by any government agency for failure to obtain your necessary permits and/or licenses, Street-Scene is not liable and will not refund fees or deposits.
Important number: STATE BOARD OF EQUALIZATION: (619) 525-4527.

All food vendors must meet and follow all CITY OF SAN DIEGO HEALTH DEPARTMENT GUIDELINES REGULATING PUBLIC HEALTH AND SANITATION. You must obtain a CITY OF SAN DIEGO HEALTH PERMIT (call 619-338-2379).
- 12) INSURANCE: You must provide proof of general liability insurance naming Rob Hagey Productions, Inc., dba Street-Scene and the City of San Diego, and Festival Foundation, Inc. additionally insured. SEE APPLICATION.
- 13) REFUNDS: Your booth fee is NON-REFUNDABLE unless cancellation, IN WRITING, is received before 5 pm on AUGUST 2ND 2004.
- 14) DEPOSIT REFUND: After midnight on Saturday, a Street Scene representative shall inspect your space and if it has been cleaned to the satisfaction of Street Scene, and rentals have been properly returned, you are entitled to a clean-up/security deposit refund, provided you have complied with all TERMS AND CONDITIONS. You must have a representative present at the time of inspection. Your refund will be mailed to the address shown on your application within forty five (45) days of the conclusion of the event.

ADDITIONAL TERMS AND CONDITIONS FOR FOOD VENDORS

- 1) All food items must be stored inside the allotted space, covered and off the ground.
- 2) San Diego Health Department requires that you provide appropriate cleaning materials as well as a hand-washing setup. Running water is not provided on the grounds of Street Scene.
- 3) All food vendors using heat and/or open flames must: a) provide fans for smoke control; b) provide fireproof containers for discarding ashes; c) provide one visibly mounted fire extinguisher rated A or B.
- 4) Containers of butane or fuel must be affixed to a post or other secure item.
- 5) Standard festival trash containers MAY NOT BE UTILIZED for food waste. Improper trash disposal is grounds for deposit forfeiture.
- 6) All food vendors must observe all terms and conditions as listed elsewhere in this application.

Submission of this application and payment of fees/deposit does not guarantee a space.



PLEASE READ, SIGN, AND RETURN THIS AGREEMENT

Thank you for your application. Applicant understands that any use granted by Street Scene is a license to occupy only, and is not coupled with an interest in the property; that Street Scene retains the right to TERMINATE this license to occupy at any time during the applicant's use of, if in Street Scene's sole determination: 1) Applicant creates a nuisance to any other of the licensees or guests; 2) Applicant is found to have changed or added to the uses set forth in this application; 3) Applicant has falsified any of the statements in this application; 4) Applicant's use of space violates any government laws or ordinances or interferes with the orderly and successful conduct of the festival.

FOOD VENDORS PLEASE LIST ALL ITEMS TO BE SOLD

1	2	3
4	5	6
Alternate selling items: 1		
	2	3

ELECTRICAL WORKSHEET
(All exhibitors must fill out this section)

Please list all electrical items to be used and their wattage. (Check the sticker on the back of the appliance.)

appliance	watts	appliance	watts
appliance	watts	appliance	watts
appliance	watts	appliance	watts
appliance	watts	appliance	watts

example: commercial freezer = 220v 1000 watts

Standard power is included in your booth rental. Standard power = 110 volt 2000 watts (20 amps). You must purchase additional power at the following costs:

- A. 110 volt, 40 amp = 4000 total watts (two 20 amp circuits) add \$100.00
 - B. 220 volt, single phase 30 amp = 3000 total watts per phase (commercial grade) add \$175.00
- Total _____

PLEASE NOTE: Special electrical service which is not pre-ordered will be installed at overtime weekend electrician's rate which is approximately double the rates quoted above, and may not be available.

I HAVE READ THIS ENTIRE APPLICATION AND SHALL COMPLY WITH ALL TERMS AND CONDITIONS.

Business Name _____ Date _____

Name _____ Signature _____

Application Deadline: August 2, 2004